



Board of Education Report

File #: Rep-078-24/25, Version: 1

**ADOPTED BOARD
REPORT**

Approval of Procurement Actions
November 19, 2024
Procurement Services Division

NOV 19 2024

APPROVED

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contracts; and After the Fact transactions (ATF) as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

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- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

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Request for Approval of Procurement Actions not under delegated authority listed in Attachment “B” includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; Piggyback Contract; and
- After The Fact Transactions (ATF)

Student Impact:

Not applicable.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18 <](#)
https://drive.google.com/file/d/1LObSci2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link>
- California Education Code Section 17604 ([CE Code 17604 <](#)
https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link>)

Informatives:

Not applicable.

Submitted:

10/22/24

RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY **ADOPTED BOARD REPORT**


ALBERTO M. CARVALHO
Superintendent


PEDRO SALCIDO
Deputy Superintendent
Business Services & Operations


NOV 19 2023

APPROVED

REVIEWED BY:

APPROVED & PRESENTED BY:


DEVORA NAVERA REED
General Counsel


SUNG YON LEE
Deputy Chief Business Officer
Office of the Deputy Chief Business Officer

✓ Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:


NOLBERTO DELGADILLO
Deputy Chief Business Officer, Finance


MATTHEW A. FRIEDMAN
Interim Chief Procurement Officer
Procurement Services Division

✓ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS

ALREADY

AWARDED NOT EXCEEDING \$250,000

ADOPTED BOARD REPORT
APPROVED NOV 19 2024

Item A

ACCOUNTING AND DISBURSEMENTS DIVISION \$116,025

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles County Office of Education (LACOE)	C3382	07/01/24 – 06/30/25	General Funds (100%)	\$116,025

Ratification of a sole-source contract for annual maintenance charges for the Business Enhancement System Transformation (BEST) Advantage Financial System, provided by the Los Angeles County Office of Education (LACOE).

As the fiscal oversight body for school districts, LACOE is legally required to review and examine the District's financial records, interim reports, budget, unaudited actuals, and annual audits. In fulfilling these responsibilities, LACOE reviews the District's disbursements and manages daily cash and investment balances through the BEST system interface. Additionally, LACOE monitors the District's compliance with the Standardized Account Code Structure (SACS) as mandated by the California Department of Education. The BEST Advantage System, is provided by LACOE, and use by all Local Education Agencies (LEAs) in the County of Los Angeles is mandated.

The BEST Advantage System supports Pillar 4: Operational Effectiveness by integrating Payroll, Business Intelligence, Financials, Budget Development, and Human Resources. This integration enables users to enter data accurately, timely, and in a usable format. Additionally, the system allows the data to be downloaded to Excel, eliminating the need to wait for LACOE to generate and send reports.

Requester:

Simon Ho, Director of Accounting
 General Accounting and Reporting

Equity Impact:

N/A

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED BOARD REPORT

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**A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS
ALREADY AWARDED NOT EXCEEDING \$250,000**

Item B

APPROVED

<u>OFFICE OF TRANSITIONAL PROGRAMS</u>				\$179,795
<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Playa Vista Job Opportunities and Business Services	C3173	08/01/24 – 07/31/26 includes one-year renewal option	ELOP Funds Student Internships (100%)	\$179,795

Ratification of a contract, selected through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, to provide an after-school Pre-Apprenticeship Training Program in construction/carpentry targeting International Newcomer students at Cal Burke Continuation High School, given the high population of International Newcomers in the area. Students who complete 500 hours of hands-on training earn a Level 3 Carpenters pre-apprenticeship certification by the end of the school year. Additionally, Playa Vista Job Opportunities and Business Services (PVJOBS) will provide career coaching, job shadowing, and work opportunities with industry partners to support students in obtaining apprenticeships with labor unions. The contract will be evaluated after this year to inform decisions regarding the possibility of expansion. One proposal was received. The evaluation committee was comprised of staff from the Office of Transitional Programs. The proposal was evaluated according to the following criteria: qualifications and experience of firm and personnel; program or product approach; Small Business Enterprise (SBE) participation; and price.

PVJOBS has over 26 years of experience bringing pre-apprenticeship training through partnerships with organizations such as the LA Community College District and LA County Probation Department. This one-year pilot may be used as a potential model to replicate at other continuation schools.

This contract action supports Pillar 1 College and Career Readiness.

Requester:

Pia Sadaqatmal, Chief of Transitional Programs
Office of Transitional Programs

Latasha Buck, Executive Director
Office of Virtual Academy and Educational Options

Equity Impact:

Not applicable

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

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B. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/ AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

Item C

APPROVED

REGION NORTH AND SOUTH

<u>CONTRACTOR / IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>CONTRACT TERM</u>	<u>SITE</u>	<u>AMOUNT</u>
Kokomo Solutions Inc. / <u>C6788</u>	Telehealth Services	10/01/24 – 06/30/29	All schools in Regions North and South	\$0
Fringe Benefits Theatre / <u>C3996</u>	Theatre for Social Justice Residency Program	09/20/24 – 04/26/25	32nd Street EL School/USC Magnet	\$0

DIVISION OF INSTRUCTION

USC Viterbi K-12 STEM Center / <u>C3391</u>	Science, Technology, Engineering, and Math (STEM) Outreach Programs	08/26/24 – 06/27/25	LAUSD Schools with STEM Center Programs (43)	\$0
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

APPROVED

DIVISION OF SPECIAL EDUCATION

New Horizons / <u>C3979</u>	Travel Training Program	09/01/24 – 08/31/29	Leichman Career Preparatory and Transition Center; Lowman Special Educational Center and Career Transition Center; Miller Career and Transition Center	\$0	ADOPTED BOARD REPORT NOV 19 2024
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B. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/ AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

MEDICAL SERVICES DIVISION

Los Angeles County Department of Public Health / <u>C6818</u>	Wellbeing Centers	06/28/24 – 06/27/29	Districtwide	\$0
Planned Parenthood Los Angeles / <u>C6819</u>	Comprehensive Reproductive Health Services	06/19/24 – 08/30/24	Districtwide	\$0
Planned Parenthood Los Angeles / <u>C6817</u>	Comprehensive Reproductive Health Services	08/31/24 – 10/31/24	Districtwide	\$0

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

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Item D – September 2024

C. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

SEPT. 2024 = \$5,034,853
YTD = \$9,746,869

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>September Qty of POs</u>	<u>YTD Qty of POs</u>	<u>September Total</u>	<u>YTD Total</u>
Purchase Orders – September 2024	587	968	\$5,034,853 (Median - \$5,100)	\$9,746,869

D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

SEPTEMBER 2024 = \$49,406,682
YTD = \$107,549,295

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>September Qty of POs/ Transactions</u>	<u>YTD Qty of POs/ Transactions</u>	<u>September Total</u>	<u>YTD Total</u>
Purchase Orders – September 2024	3,746	9,866	\$17,770,263 (Median – \$1,209)	\$44,253,663
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – September 2024	15,358	34,261	\$7,614,249 (Median - \$109)	\$15,725,125
Rental Facilities – September 2024	4	8	\$102,445 (Median - \$15,625)	\$210,638
Travel/Conference Attendance - September 2024	36	92	\$64,391 (Median – \$1,151)	\$172,971
GENERAL STORES DISTRIBUTION CENTER – September 2024	159	380	\$3,142,507 (Median - \$6,898)	\$7,185,835

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000 **SEPTEMBER 2024 = \$49,406,682**
YTD = \$107,549,295

APPROVED

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>September 2024</i>	275	1,456	\$20,712,827 <i>(Median - \$4,095)</i>	\$40,001,063
GRAND TOTAL – <i>September 2024</i>				\$54,441,535

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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

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Item E

DIVISION OF INSTRUCTION

APPROVED

\$22,355,602

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
UNITE-LA	C2843-2	10/05/23 – 10/04/25	California Community Schools Partnership Program (100%)	\$176,007*

Approval of amendment to increase the capacity of a formally competed contract for UNITE-LA to serve as a convener for the Community Schools Steering Committee and Standing Committee, designed to engage community partners with the Community Schools Initiative.

The convener works to support the Community Schools Initiative on behalf of the 63 [Community Schools](#), which collectively serve 34,000 students in grades TK-12. Most of these schools are categorized on the Student Equity Needs Index (SENI) as High Need or Highest Need and approximately one-third are participants in the Black Student Achievement Plan (BSAP). The Community Schools strategy is a research-based whole school improvement strategy intended to transform the culture of schooling and thereby improve opportunities and outcomes.

UNITE-LA has done business with the District since 2019 and is specifically named in the [2022-2025 UTLA Bargaining Agreement](#), Article XXV-C, as providing support to the Community Schools Steering Committee. The Community Schools Steering Committee has worked without conflict and has evolved with the Community Schools initiative.

This contract aligns with the District's Strategic Plan Pillar 3: Engagement and Collaboration, specifically Priority: Strong Relationships. As the District engages our communities to support student needs and close equity gaps, this contract will allow for deeper, more transparent, and more equitable engagement to ensure locally authentic and empowered decision-making.

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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Initial Contract Value: \$176,007
 Amendment No. 1: \$0
 *Amendment No. 2: \$176,007
Aggregate Contract Value: \$352,014

APPROVED

Requester:

Cora Watkins, Director of Community Schools Initiative
 Division of Instruction

Equity Impact:

Component	Score	Score Rationale
Recognition	3	This contract affirmatively recognizes historical inequities by supporting work at the 63 designated Community Schools that were selected based on a rubric recognizing historical inequities.
Resource Prioritization	4	This contract effectively prioritizes resources based on student need as all Community Schools are selected with prioritization upon high needs schools in underserved communities.
Results	3	The contractor’s support of LAUSD’s Community Schools effort is likely to result in closed opportunity gaps as the vendor utilizes evidence-based strategies that will help drive the Districts’ Community Schools Initiative. Based on national data, Community Schools have greater achievement gains and access to community supports for students than non-community schools.
TOTAL	10	

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

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Item F

APPROVED

DIVISION OF INSTRUCTION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	C6752, C7014, C7015, C7017, C7018, C7019, C7021 through C7024, C7028, C7029, C7031 through C7042, C7050 through C7069 (RFP 2000003467)	12/01/24 – 06/30/26	Various per requesting school or office (100%)	\$10,000,000 (Previously approved by the Board on BOE Rep 319-20/21)

Approval of forty-four (44) formally competed contracts, procured through a Request for Proposals (RFP) to be added to the existing bench of 39 contracts** via a “refresh” process, to provide instruction in dance, music, theatre/film and or visual/media arts to supplement K-12 arts instruction in the District (“Arts Community Network” contract bench). The authority to increase or decrease the amounts of all [83 contracts](#) will be limited to the aggregate value of \$10,000,000.

These contracts will support the District’s Strategic Plan, Pillar 1B, that seeks to increase access to visual and performing arts programs at school sites.

The “refresh” solicitation received 105 proposals from 65 vendors of which 64 proposals from 44 vendors were deemed qualified. The source selection committee consisted of 13 District staff members from the Division of Instruction, with expertise in art education and instructional variations in grades K-12. The proposals were evaluated based on the following factors: qualification and experience of firm and personnel; quality/success of programs/services offered; understanding of student population and LAUSD schools to be serviced; quality of budget breakdown and rate schedule; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. Forty-four contracts are recommended to be awarded to the highest scoring, qualified proposers.

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS ~~NOT UNDER~~
DELEGATED AUTHORITY**

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The arts instructional services provided by this bench relate to the following pillars and priorities:

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Pillar 1 – Academic Excellence

Through rigorous instruction in diverse arts disciplines, students will experience high quality instruction as well as enriching experiences. By engaging a bench of arts vendors to supplement district provided arts instruction and fill instructional gaps, we address and seek to eliminate opportunity gaps and to provide access and opportunity for students in their preparations for college and career.

Pillar 2 – Joy and Wellness

Well-implemented arts instruction creates welcoming and inclusive learning environments where individual expressive outcomes are nurtured and valued. In addressing the artistic processes of performing, creating, responding, and connecting the whole child is engaged aesthetically, kinesthetically, socially, affectively, and cognitively. Social-emotional skills are developed as students engage in collaborative and process-based activities, which support growth mindset, a sense of self-efficacy, a greater social awareness, and the ability to practice self-management in both group and individual work. Furthermore, research has shown that arts-rich schools have higher attendance rates, a clear indication of the place of arts in fostering social-emotional skills as well as academic/artistic opportunities.

*A Place Called Home; African Soul International (SBE); Aimee Art Productions; Artist Collective; ArtsUP LA; Bob Baker Marionette Theater; Brains & Motion Education, Inc.; Jerome Vincent Center, dba Inspiration 52 (SBE); Chloe and Maud Foundation, Inc.; Community Partners for LA Commons; Conga Kids; Create Now, Inc.; Dream a World Education, Inc.; East West Players, Inc.; Fresh Films, Inc.; Get Lit–Words Ignite, Inc.; Grand Performances; Heart of Los Angeles Youth, Inc.; LA Promise Fund; Latino Film Institute; Youth Cinema Project; Lifelong Learning, Inc.; Lucas Museum of Narrative Art; Mariachi Women's Foundation; Minibop Music (SBE); Mural Colors Inc. (SBE); Musicians at Play Foundation, Inc.; Oasis Companies International, dba Oasis Center International; Off the Wall Graffiti (SBE); Once Upon a Dance Inc. (SBE); Rediscover Center, Inc.; Rendil Holdings Inc., dba Embodiology (SBE); Play'N Around Theater Company (SBE); S. Olson Entertainment Inc. (SBE); School Yard Rap LLC; Spirit Series, Inc.; STEM from Dance; The Bloom Arts Foundation, Inc.; Harmony Project; The Michael's Daughter Foundation; The Plus Me Project; The Sacred Fools Theater; The Shakespeare Center of Los Angeles, Inc.; Woodcraft Rangers; Young Moviemakers of America LLC (SBE).

EXISTING CONTRACTORS:

** Young Producers Group, Inc. (SBE); Grand Vision Foundation; Gypsy Services (SBE); LA Master Chorale; San Pedro City Ballet (SBE); Fostering Dreams; 24th Street Theatre; Angels Gate Cultural Center; Ballroom Madness; Guild Opera Company; California Institute of the Arts; Lee Strasberg; Enrichment Works; Guitars In The Classroom; Inner-City Arts; LA Opera; LA Choreographers & Dancers; Mobile Film Classroom; PS Arts; Dance And Dialogue; Social And

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

Public Art Resource Center (SPARC); Southland Sings; Symphonic Jazz Orchestra; The Actor's Gang; The Music Center; Universoul Hip Hop; The Gabriella Foundation; Heidi Duckler Dance Theatre; Lead Guitar; Invertigo Dance; Festival of New American Musical; The Unusual Suspects Company; Theatre Of Hearts, Inc.; Education through Music-LA; Better Youth (SBE); ArtworxLA; Geffen Playhouse; Theater Works USA; Versa-Style (SBE); Young Storytellers (SBE)

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Aggregate Value For Eighty-Three (83) Contracts: \$10,000,000

Requester:
 Dr. Frances Baez, Chief Academic Officer
 Division of Instruction

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	4	The Arts Community Network contract actively recognizes and seeks to correct historical inequities by providing greater access to arts instruction to all students in our district, including targeted student populations. The ACN approval process takes into consideration potential partners' commitment to and experience in working with targeted student populations. ACN vendors are encouraged to reference SENI data to guide their allocation of services.
Resource Prioritization	4	Resources are effectively prioritized based on student need. Funding for arts instructional opportunities lies at the individual school sites ensuring student need is the driving force.
Results	3	To date, data compiled from Arts Community Network impact reports and distribution spreadsheets shows that Arts Community Network partnerships have closed opportunity gaps throughout the District by providing arts instructional opportunities to students at traditional, opportunity and special education centers and by servicing schools throughout the District. By expanding the bench, the potential for continued and increased opportunities exists. We are working to better operationalize the collection of student data to identify and map the distribution of services among school communities.
TOTAL	11	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

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A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item G

APPROVED

DIVISION OF INSTRUCTION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Bound to Stay	C4040	11/20/24 –	Various	
Bound Books Inc.;	C4041	11/19/29	per	\$10,000,000
Children’s Plus, Inc.;	C4042	includes two (2)	requesting	
Delaney	C4043	one-year renewal	school	
Educational	C4044	options	or	
Enterprises, LLC;	C4045		office	
Follett Content	C4046		(100%)	
Solutions, LLC;	(RFP 2000003564)			
Mackin Book Company, dba Mackin Educational Resources; OverDrive Inc.;				
Hertz-New Method, Inc., dba Perma- Bound Books				

Approval of formally competed bench of seven (7) contracts, procured through a Request for Proposals (RFP) process, to provide shelf-ready library books for school libraries Districtwide. Shelf-ready books are cataloged and processed according to District specifications, including barcodes, machine-readable cataloging (MARC) records, and spine labels. When library books arrive cataloged and processed, they can be made available for student checkout immediately. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$10,000,000.

Ongoing investment in new books is essential to maintain a high-quality library collection. To maintain a high-quality collection, schools need to regularly purchase new books with the latest information on engaging topics. Investing in library books empowers students by expanding access to knowledge, enhancing literacy, supporting curriculum, inspiring a love of reading, and promoting equity. By maintaining a diverse collection, schools create an inspiring learning environment that fosters academic growth and success for all students.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

Eight proposals were received and seven were deemed qualified. The source selection committee consisted of two staff members from Library & Textbook Support, and three school-based staff members from Paul Revere Middle School, Van Nuys Elementary School, and Bell High School. The proposals were evaluated based on the following criteria: firm expertise and qualifications, availability of titles, quality of work, customer service, price proposal, Small Business Enterprise (SBE) participation, and Work-Based Learning Partnership plan. The selected proposals demonstrated strong qualifications, a wide range of titles, and a strong commitment to providing quality customer service to our libraries.

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The proposed contractors have experience working with various school districts, including New York City Public Schools, Chicago Public Schools, Houston ISD, Miami-Dade County Public Schools, Capistrano Unified School District, Dallas ISD, Long Beach Unified School District, Lodi Unified School District, and Loudoun County Public Schools.

These contracts support the District’s Strategic Plan Pillar 1: Academic Excellence, Enriching Experiences, and Eliminating Opportunity Gaps and Pillar 2: Joy and Wellness, Welcoming Learning Environment. This bench allows schools Districtwide the opportunity to acquire these services and materials from vendors who follow District Specifications, have a wide selection of titles, and provide exceptional customer service that ensures students can check out the exact library book they want.

Aggregate Five-Year Value For Seven (7) Contracts: \$10,000,000

Requester:

Dr. Frances Baez, Chief Academic Officer
 Division of Instruction

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Libraries can recognize historical inequities through their book collections by ensuring diverse representation, including books with critical perspectives and Indigenous knowledge. By actively addressing these issues, libraries foster a more inclusive and equitable learning environment.
Resource Prioritization	3	Purchasing library books empowers students by expanding access to knowledge, enhancing literacy skills, supporting curriculum, inspiring a love of reading, and promoting equity. By investing in a diverse collection, schools create a stimulating learning environment that fosters academic growth and success.
Results	4	Books play a vital role in closing student achievement gaps by providing equitable access to resources, fostering independent learning, supporting struggling readers, facilitating differentiated

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

Component	Score	Score Rationale
		instruction, and collaborating with teachers to integrate library resources into the curriculum. These efforts empower students to become self-directed learners, develop critical thinking skills, and achieve their full potential.
TOTAL	10	

APPROVED

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ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item H

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DIVISION OF INSTRUCTION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400008044 through 4400008049 4400008060 through 4400008069	03/01/20 – 02/28/25 includes two one-year renewal options	Various per requesting school or office (100%)	\$2,179,595**

*Achieve 3000, Inc.; Associates for Educational Success; Association for Supervision and Curriculum Development; Carnegie Learning, Inc.; CDW Government, LLC; College Entrance Examination Board, dba The College Board; Engage! Learning, Inc., dba engage21eam; InnovateEd, LLC; LDM Group: Advancing Equitable College Access; Learning Ovations, Inc. (SBE); Litlife, Inc.; National Math and Science Initiative, Inc.; Okapi Educational Publishing, Inc.; Partnership for Los Angeles Schools; Savvas Learning Company, LLC formerly known as Pearson K12 Learning, LLC; UCLA Center X

Authorization to increase contract capacity of 16 formally competed contracts by \$2,179,595 to provide professional development for California Content Standards and/or Advanced Placement/Pre-AP Instruction for the District's schools and offices for grades K-12. The authority to increase or decrease individual amounts of these contracts will be limited to the updated aggregate value of \$30,179,595.

The advent of the California Content Standards as the basis of instruction with the LAUSD requires an unprecedented level of preparation and training for teachers and school administrators to ensure that the District is meeting the goals of college and career readiness for all students.

The contracts align with the District's Strategic Plan Pillar 1A: Academic Excellence, High Quality Instruction and Pillar 1A3: Academic Excellence, Eliminating Opportunity Gaps.

Initial Aggregate Value: \$28,000,000
 **Additional Authorized Value: \$2,179,595
Aggregate Value For Sixteen (16) Contracts: \$30,179,595

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITYADOPTED BOARD
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APPROVED

Requester:Dr. Frances Baez, Chief Academic Officer
Division of Instruction**Equity Impact:**

Component	Score	Score Rationale
Recognition	4	Vendors on CA Content Standards bench are intentional in their approach to address historical inequities. They achieve this through the following: <ul style="list-style-type: none"> • Asset-based, student-centered approach. • Cognitive Challenge and Engagement. • High Teacher Expectations. • Highly Qualified Coaches.
Resource Prioritization	4	The proposed increase will service 27 Priority Schools.
Results	3	Providing students with cognitively challenging tasks, growing teacher capacity to teach CA Content Standards through a student-centered approach that is asset based and encourages student discourse, and supporting administrators to develop capacity and provide actionable feedback to teachers that will accelerate student learning and close achievement gaps.
TOTAL	11	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

APPROVED BOARD REPORT

Item I

NOV 19 2024

FACILITIES SERVICES DIVISION

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>\$4,500,000 AMOUNT</u>
L&R Group of Companies, dba Joe's Auto Parks	C6755 (RFP 2000003790)	01/01/25 – 12/31/29 includes two (2) one-year renewal options	General Funds (100%)	\$4,500,000

Approval of formally competed contract, procured through a Request for Proposals (RFP) process, to provide comprehensive parking management services at four parking lots serving two downtown District administrative sites. The parking lots are located at 333 S. Beaudry Ave. (Beaudry), 233 S. Beaudry Ave. (B2 Parking Structure), 1141 Huntley Drive (Huntley Outside Lot) and 115 – 125 S. Beaudry Ave. (Roybal Administrative Offices).

Parking attendant and day porter services at the above-mentioned sites are needed to ensure that central office employees and visitors have access to parking facilities. These services allow the District to continue stacking/aisle parking for approximately 350 cars daily (accommodating approximately 60% more cars) in the B2 Parking Structure, thus maximizing the number of vehicles that can park within parking facilities allocated for the LAUSD Administrative Headquarters Building.

The contractor will employ attendants to manage vehicle movement, ensuring safe and organized parking from 5:30 AM to 7:00 PM, Monday through Friday. They will also maintain detailed records of operations, submit regular reports, and address customer concerns promptly, with a focus on safety and professionalism. Their responsibilities include maintaining a secure key system for vehicle management. By partnering with a qualified provider, LAUSD aims to optimize parking facilities and enhance the overall experience for all users.

L&R Group of Companies dba Joe's Auto Parks has been selected as the provider for parking management services within the District. Their commitment to delivering comprehensive support and expertise in managing our parking operations will greatly enhance our ability to serve both staff and visitors. Trained attendants will ensure efficient vehicle flow and manage all aspects of our parking facilities, including maintenance and customer service. By adhering to District

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**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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standards, they will establish a structured and effective parking management network that prioritizes safety, cleanliness, and overall customer satisfaction.

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A total of five proposals were received and all were deemed qualified. The source selection committee consisted of three subject matter experts from the Facilities Services Division. The proposals were evaluated based on the following factors: qualifications and experience of the firms, qualifications and experience of personnel, scope of work and staffing, transition plan/project approach, value added functions, cost/price, Small Business Enterprise (SBE) participation, and Work-Based Learning Plan. The selected vendor was the highest scored proposer and has been doing business with the District since January 2019.

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Related Strategic Plan Pillar(s): Operational Effectiveness and Investing in Staff. Providing parking management services supports the efficient and safe parking operations within parking sites utilized by LAUSD Headquarters employees and visitors. In addition, services provided by this contract are an investment in staff's positive work experience at the Beaudry Headquarters Building.

Requester:

Issam Dahdul, Director of Facilities Asset Management
Facilities Services Division

Equity Impact:

Not Applicable

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item J

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\$4,000,000

OFFICE OF THE CHIEF STRATEGY OFFICER

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Fifth Sun Pictures;	C6742	12/01/24 –	Various	
Schoolmint, Inc.;	C6781	11/30/27	per	\$4,000,000
VMA	C6782		requesting	
Communications;	C6783		school or	
Blenderbox;	C6784		office	
NTS	(RFP		(100%)	
Communications	2000003578)			

Approval of formally competed bench of five (5) contracts, procured through a Request for Proposals (RFP) process, to provide District schools and programs (including strategically selected K-12 schools, Early Education, and Adult Education programs) with a selection of vetted resources, including professional training, marketing tools, strategies, and targeted data services that will enable a strategic approach to increase enrollment and retention within the high-quality educational programs offered by LAUSD. Contractors will provide professional consultation and implementation services in the following areas: family engagement and student outreach, website design, marketing/communications including video production, data analysis, and program management. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$4,000,000. Strategic Enrollment and Program Planning Office (SEPPPO) will coordinate with the schools and programs that access the approved vendors.

A critical area of focus for the District is Engagement and Collaboration, as it is a priority of the District to build strong relationships between families, students and their schools to improve student success, and to strengthen communication in order to ensure information is accessible to the community, as effective communication builds trusting relationships and further enables collaboration between families, students, staff and community members. The services provided by these vendors will increase the District’s visibility in the community through outreach efforts, creative marketing and added social engagement. These services are needed to attract new students to notable District programs and improve retention rates. Once implemented, these efforts will also effectively contribute to making LAUSD a district of choice for families.

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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Sixteen proposals were received and ten were deemed qualified. The source selection committee was comprised of six subject matter experts from Strategic Enrollment and Program Planning, Division of Adult and Career Education, and the Early Childhood Education Division. The proposals were scored based on the following evaluation criteria: experience and qualifications of firm and proposed personnel; cost/price; work plan; past performance and references, Work-Based Learning Plan; and Small Business Enterprise (SBE) participation. The five selected contractors were the highest scoring in the competitive range. All selected contractors met the minimum qualifications of having at least five (5) years of experience developing and executing integrated marketing campaigns, providing web or content design services, providing data-based analysis solutions and/or direct experience with student enrollment in schools or districts.

The District does not have a dedicated department, or personnel, with the capacity to work directly with multiple schools/programs and provide the media and marketing professional services the selected vendors can provide. School leaders routinely seek out these services to improve their school image in the community. Having Board approved vendors available to these schools under a bench contract will minimize the effort and risk to schools seeking to procure these services.

Students and staff will benefit by realizing stronger connections among themselves and increased participation from families and community members, and if successful, the District will make gains towards increased and sustained enrollment and retention.

These services align with:

Pillar 3 – Engagement and Collaboration by prioritizing communication and relationship building in effort to support student success.

Pillar 4 – District of Choice by focusing efforts to provide school leaders and district offices with the toolkits and resources for necessary for schools to support effective student recruitment efforts.

Requester:

Derrick Chau, Ph.D., Senior Executive Director,
 Strategy and Innovation

Equity Impact:

Component	Score	Score Rationale
Recognition	4	SENI scores have been utilized in the metrics used for determining which schools could benefit from additional targeted support for addressing declining enrollment. Parents in communities with significant socio-economic needs generally do not have equitable access and awareness to navigate education options and how their

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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Component	Score	Score Rationale
		children can access and benefit from enrolling in quality programs available.
Resource Prioritization	3	Schools can choose to procure the specific services based on their school/community enrollment needs and fit within their existing school budgets.
Results	3	By supporting the outreach and engagement opportunities through the services included in the bench contract, current and prospective school-age families in and around the school community will have increased access to quality educational programs, however this does not guarantee increased enrollment. The results can also help the school evaluate the effectiveness of their current programs or assess the value of new proposals.
TOTAL	10	

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ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF PROFESSIONAL SERVICES REVENUE CONTRACTS/ AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING <\$500,000>

Item K

ADOPTED BOARD REPORT

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APPROVED

DIVISION OF SCHOOL OPERATIONS

				<\$1,454,245
				>
<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The City of Los Angeles	C6741	07/01/24 – 06/30/25	Revenue	<\$1,454,245>

Approval of revenue contract with the City of Los Angeles, Economic and Workforce Development Department (EWDD) to provide supplemental funding for services aimed at reengaging students and improving educational and employment outcomes for youth, delivered through YouthSource Centers.

The YouthSource Centers, operated by the City of Los Angeles’s EWDD and Workforce Investment Board (WIB), in collaboration with Los Angeles Unified School District (LAUSD) Student Support and Attendance Services, aim to reengage and support students aged 16-24 (“opportunity youth”) who have dropped out of high school or graduated but are not yet enrolled in postsecondary education or employment. This partnership, established in 2012, strategically places LAUSD Pupil Services and Attendance (PSA) counselors within YouthSource Centers and America’s Job Center of California (AJCC) location to provide comprehensive services. Through targeted outreach efforts and a youth-centered approach to assessment and referrals, the program identifies and assists opportunity youth particularly those in foster care, experiencing homelessness, involved in the juvenile justice system, or unemployed to improve educational, housing, mental health and employment access and outcomes. EWDD’s expanded program includes a full time PSA Counselor who plays a crucial role in coordinating services and professional development between education, workforce development, and support services offered by different agencies involved in the Los Angeles Performance Partnership Pilot (LAP3) initiative.

Since 2012, this partnership has been dedicated to supporting and addressing the needs of our most vulnerable communities by providing Comprehensive Child Welfare and Attendance services to reintegrate students into various educational, workforce, and vocational training pathways. PSA Counselors focus on assisting students who are at the highest risk of dropping out and facilitate the re-engagement of those who have dropped out to bring them back into the education system. This revenue contract provides funding for 50% of the salaries for 19 LAUSD positions, including: 14 PSA Counselors co-located in City YouthSource Centers, three PSA Counselors co-located in

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County AJCC locations, one Lead PSA Counselor, and one Coordinator. Stationed at the Student Health & Human Services (SHHS) offices at Aragon Elementary, the Coordinator provides essential administrative support to the YouthSource PSA counselors, aligning efforts with city partnership goals to address youth disconnection. The Lead PSA Counselor and the PSA Coordinator offer guidance and assistance to the PSA counselors, ensuring comprehensive services for youth re-engagement, including counseling, mentorship, and resource access to support positive outcomes. Additionally, one full-time PSA Counselor to support the LAP3 PSA counselor is fully funded by this revenue contract.

The City of Los Angeles EWDD City partnership supports Pillar 1: Academic Excellence, through Priority 1C: Eliminating Opportunity Gaps by offering opportunities for intervention and alternative education options which also include employment opportunities. Pillar 2: Joy and Wellness, through Priority 2D: Outstanding Attendance by identifying root causes of disengagement and providing intervention support and services. Pillar 3: Engagement and Collaboration, through priority 3C: Leading for Impact by growing and leveraging partnerships.

Requester:

Andres E. Chait, Chief of School Operations
 Student Support and Attendance Services
 Division of School Operations

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Student Support and Attendance Services addresses systemic inequalities through its collaboration with the City of Los Angeles EWDD, prioritizing the needs of students facing barriers to educational and employment opportunities. This partnership is committed to reintegrating students into educational, employment, and vocational pathways. It emphasizes equitable access for our most vulnerable students, including those in foster care, experiencing homelessness, pregnant or parenting youth by removing barrier to academic achievement and employment. Additionally, it focuses on improving and building partner and stakeholder capacity to serve opportunity youth, ensuring the best service delivery and quality services and supports.
Resource Prioritization	4	PSA Counselors are strategically co-located at community-based agencies in high need areas identified by the City of LA. This strategic placement enables staff to offer essential resources and connect students to services and networks within their community. Additionally, the

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Component	Score	Score Rationale
		LAP3 Counselor identifies gaps in services, cultivates new partnerships in underserved regions that may lack services.
Results	4	YouthSource PSA Counselors serve as a crucial safety net for disconnected youth, often serving as their final lifeline to reengage them into an educational setting to attain pathways to academic success. Counselors connect youth with essential resources, advocate for school enrollment and facilitate access to work opportunities that result in closing opportunity gaps.
TOTAL	11	

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REQUEST FOR APPROVAL OF PROCURED CONTRACTS NOT UNDER DELEGATED AUTHORITY

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C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Authority to award contracts for furnishing equipment, supplies, and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

Item L

FOOD SERVICES DIVISION \$535,983

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Horizon Software International LLC.	C4050	12/01/24 – 08/31/26	Kitchen Infrastructure State Fund (100%)	\$535,983

Approval of a single source contract to provide continuing software license and maintenance for the District’s Cafeteria Management System.

Food Services is currently in the process of replacing the existing Cafeteria Management System. To ensure relevant data and processes are transitioned smoothly, the new system needs to be operated in parallel with the existing system for a period of up to 20 months. This contract will ensure Food Services is able to continue serving meals, placing food orders, managing inventory, and submitting State/Federal reimbursement claims while the new replacement program is being implemented.

The vendor is the sole proprietor of the software and there are no reseller options or viable piggyback contracts.

The contract aligns with the Joy/Wellness and Operational Effectiveness Pillars of the LAUSD Strategic Plan. An active software license and maintenance contract will help keep the Cafeteria Management System performing efficiently, reduce risk of system performance issues, and keep cafeterias operating according to District standards.

The vendor has been doing business with LAUSD since 2013.

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**Requester:**

Manish Singh, Director of Food Services
Food Services Division

**ADOPTED BOARD
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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Horizon Software enables menu planning, participation analysis, and other key areas to target student populations that may show historical inequities of accessing student meals.
Resource Prioritization	4	Horizon Software provides management of the cafeteria's data collection and reporting to operate the meal programs that feed all district students.
Results	4	Feeding District students aids in closing achievement gaps so children are ready to learn.
TOTAL	11	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

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C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Authority to award contracts for furnishing equipment, supplies, and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

Item M

APPROVED

INFORMATION TECHNOLOGY SERVICES

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>\$7,500,000 AMOUNT</u>
Advance Solutions Corp.	C4052 (IFB 2000003760)	01/01/25 – 06/30/29 includes two (2) one-year renewal options	General Fund - Hardware/ Software Maintenance (100%)	\$7,500,000

Approval of a formally competed contract, procured through an Invitation for Bid (IFB) process, for the purchase of ServiceNow licenses, maintenance, and training for the District’s ITS Helpdesk.

This contract will supply the software licenses that enable LAUSD to efficiently log and track service request from families, community members, and employees. By implementing these licenses, the District will enhance its ability to manage inquiries and support needs effectively. Users will also be able to seek assistance from any location via the ServiceNow self-service portal and chatbot. The contract value supports the renewal of approximately 550 licenses over a period of four and a half years, and the capacity to purchase additional licenses as needed.

Six bids were received for this solicitation. Advance Solutions Corporation was the lowest responsive and responsible bidder. Advance Solutions Corporation has 16-year experience and has worked with Yale University, Rutgers University, and Georgia Tech. This vendor has not previously held any contracts with the District.

This proposed action aligns with Strategic Plan Pillar 3: Engagement and Collaboration, by enabling LAUSD helpdesk and offices to communicate and collaborate on the same platform to provide services to LAUSD stakeholders Districtwide.

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Requester:
 Soheil Katal, Chief Information Officer
 Information Technology Services

**ADOPTED BOARD
 REPORT**
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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	2	The contract vaguely recognizes historical inequities. ServiceNow platform is purely data-driven and operates outside of any institutionalized idea of prejudice. The data collected in the system can be used to recognize trends and volume of each type of request. Some of these data can be helpful to identify historical inequities
Resource Prioritization	3	The contract prioritizes resources based on student needs. It prioritizes requests based on urgency and impact allows LAUSD to better respond to and resolve students' needs and parents' requests as it pertains to their devices and online learning solutions.
Results	3	The contract is likely to result in closed opportunity gaps and/or closing achievement gaps. ServiceNow platform and toolset enables LAUSD to log, track and quickly respond to and resolve any school/parent/student/employee issues. This effectively closes any opportunity gaps that may exist as it pertains to parent and student services.
TOTAL	8	

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

C. APPROVAL OF GOODS AND GENERAL SERVICES

CONTRACTS/AMENDMENTS/

AUTHORIZATION TO INCREASE CONTRACT ADDED TO BOARD REPORT EXCEEDING \$250,000

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Authority to award contracts for furnishing equipment, supplies, and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

Item N

TRANSPORTATION SERVICES DIVISION

\$5,681,278

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
BusWest LLC	C7497 (IFB 2000003714)	12/02/24 – 08/08/25	General Funds (100%)	\$1,931,278

Approval of a formally competed contract, procured through an Invitation for Bid (IFB) process, to provide replacement CNG tanks and labor for one hundred 2011 Bluebird AARE, 65-passenger buses.

The execution of this contract will help ensure the District continues to support student instruction and extracurricular activities by transporting students and staff per their needs.

The solicitation received five bids, and the award was made to the lowest, responsive, and responsible bidder. The winning bidder has over 10 years of experience working with the District.

Replacing the CNG Tanks and related services align with the Operational Effectiveness Pillar 4 of the LAUSD Strategic Plan. This contracted service will help ensure that the District continues to provide reliable transportation services to students and staff in support of both instruction and extracurricular activities.

Requester:

Daniel Kang, Director of Transportation
Transportation Services Division

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

**ADOPTED BOARD
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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Will assist the District by creating a contract to replace expiring CNG tanks in 100 school buses
Resource Prioritization	4	Will assist the District by creating a contract to replace expiring CNG tanks in 100 school buses. Recourses provided will place priority toward maintaining safe reliable, cost-effective student transportation.
Results	3	The result will help bridge gaps and opportunities by keeping reliable buses and support vehicles delivering students to and from school.
TOTAL	10	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Authority to award contracts for furnishing equipment, supplies, and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

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Item O

TRANSPORTATION SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
BusWest LLC	C4036 (IFB 2000003705)	12/01/24 – 11/30/29 includes two (2) one-year renewal options	General Funds (100%)	\$1,250,000

Approval of a formally competed contract, procured through an Invitation for Bid (IFB) process, for the purchase of Cummins Original Equipment Manufacturer (OEM) replacement parts for District bus and tractor fleet vehicle repairs.

Original Equipment Manufacturer parts contracts will ensure that frequently sourced fleet vehicle parts are readily available for purchase and at the lowest contracted unit price available. Without these contracts, Transportation Services Division will be unable to secure optimal pricing or ensure sufficient stock availability for LAUSD fleet vehicles.

The solicitation received three bids and the award was made to the responsive and responsible bidder with the highest percentage rate discount off of the Cummins OEM MSRP catalog. The awarded vendor is a current LAUSD contracted vendor for school bus parts. They also have contracts with Banning, Colton, and Kern County School Districts. They have been doing business with the District since at least 2013.

Replacement parts contracts align with the Operational Effectiveness Pillar 4 of the LAUSD Strategic Plan. The availability and lower cost of replacement parts contribute to Transportation Division’s operational goal of ensuring that all fleet vehicles are functional and operational at any given time.

Requester:

Daniel Kang, Director of Transportation

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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**ADOPTED BOARD
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Transportation Services Division
Equity Impact:

NOV 19 2024

APPROVED

Component	Score	Score Rationale
Recognition	3	Will assist the District by creating a contract to purchase OEM vehicle parts at a discounted rate.
Resource Prioritization	4	Recourses provided will place priority toward purchasing discounted OEM parts to assist in maintaining safe reliable, cost-effective student transportation.
Results	3	The result will help bridge gaps and opportunities by keeping reliable buses and support vehicles delivering students to and from school, delivering food & supplies, and keeping district maintenance vehicles in service.
TOTAL	10	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Authority to award contracts for furnishing equipment, supplies, and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

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Item P

TRANSPORTATION SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
H&H Auto Parts Wholesale	C5898 (IFB 2000003692)	12/01/24 – 11/30/29 includes two (2) one-year renewal options	General Funds (100%)	\$2,500,000

Approval of a formally competed contract, procured through an Invitation for Bid (IFB) process, for the purchase of Ford Original Equipment Manufacturer (OEM) replacement parts for fleet vehicle repairs.

A Ford OEM parts contract will ensure that frequently sourced fleet vehicle parts are readily available for purchase and at the lowest contracted unit price available. Without this contract, Transportation Services Division will be unable to secure optimal pricing or ensure sufficient stock availability for LAUSD fleet vehicles.

The solicitation received three bids, and the award was made to the responsive and responsible bidder with the highest percent rate discount off the Ford OEM MSRP catalog. The awarded vendor is a current LAUSD contracted vendor for fleet and truck parts, and have been doing business with the District since 2013. They also have contracts with the California Highway Patrol, County of Los Angeles, and Los Angeles Department of Water and Power.

A contract for replacement vehicle parts aligns with the Academic Excellence Pillar and the Operational Effectiveness Pillar of the LAUSD Strategic Plan. The availability and lower cost of replacement parts contribute to Transportation Division’s operational goal of ensuring that all fleet vehicles are functional and operational at any given time.

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**ADOPTED BOARD
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Requester:

Daniel Kang, Director of Transportation
 Transportation Services Division

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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Will assist the District by creating a contract to purchase Ford OEM vehicle parts at a discounted rate.
Resource Prioritization	4	Recourses provided will place priority toward purchasing discounted Ford OEM parts to assist in maintaining safe reliable, cost-effective student transportation.
Results	3	The result will help bridge gaps and opportunities by keeping reliable buses and support vehicles delivering students to and from school, delivering food and supplies, and keeping District maintenance vehicles in service.
TOTAL	10	

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

D. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of a piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies’ established contracts and does not change District Policies.

Item Q

**ADOPTED BOARD
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DIVISION OF SCHOOL OPERATIONS

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Yondr Inc.	C6996 (TIPS RFP 240101)	11/22/24 – 06/30/25 coterminous with exercisable option years of the piggyback contracts, and subject to the exercise thereof.	General Funds (100%)	\$3,000,000

Approval of a piggyback contract through The Interlocal Purchasing System (TIPS) to provide cellular phone pouches and accessories to secondary schools.

The cell phone pouches and accessories will be available to all secondary schools to enhance classroom focus and foster a more engaged learning environment and meaningful in-person interactions. These specially designed pouches provide a secure and organized way for students to store their mobile devices, significantly reducing distractions and interruptions caused by constant notifications, messaging, and social media engagement during instructional time.

Yondr Inc. has 14 years of experience, and their pouches are being used in LAUSD Schools, West Philadelphia HS, and Dallas and Ohio courthouses.

The proposed action aligns with Strategic Plan Pillars

Pillar 1: Academic Excellence – high quality instruction – enriching experiences

Pillar 2: Joy and Wellness – Whole-child wellbeing – strong social – emotional skills

Pillar 3: Engagement and Collaboration – Strong relationships

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

**ADOPTED BOARD
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Requester:
 Andrés E. Chait, Chief of School Operations
 Division of School Operations

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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Access to this product will be across all Regions. Each school leadership team will be allowed to select a product to support with implementation of the Phone Free School Day Policy. This allows all secondary campuses to access the same products.
Resource Prioritization	3	School leadership teams will each identify a product to support the school's policy. This product will be one of several products accessible to all schools.
Results	3	Having access to a product that supports student mental health with having students access to securely locking their phones shall result in increased academic engagement and social interaction. With the option to this product, student engagement and learning shall increase based on the research.
TOTAL	9	

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

D. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of a piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

ADOPTED BOARD REPORT

APPROVED

NOV 19 2024

Item R

LOS ANGELES SCHOOL POLICE DEPARTMENT \$2,015,305

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Downtown Ford Sales	C4051 (Piggyback Contract # B19153311005, City of Sacramento)	One-Time Purchase	General Funds (100%)	\$2,015,305

Approval to purchase 37 new Ford Explorer Interceptor police vehicles for the District School Police Department via piggyback utilizing City of Sacramento Contract # B19153311005.

This piggyback contract purchase is needed to replace aging school police department vehicles. This purchase will replace a total of 33 standard police vehicles and four sergeant/lieutenant police vehicles, which are an average 18 years old with an average mileage of 145,429.

An electric model of the Ford Explorer Interceptor police vehicle is not currently available. At this time, the only fully electric vehicle that meets the required specifications for police vehicles is a Tesla, however this model was not selected due to the required charging time and cost.

There were two piggyback contracts assessed and the award was made to the lowest unit price contract that aligns with sponsor requirements. The award will be to a current LAUSD vendor who has been supplying the District with police vehicles and related services since 2016. They are currently contracted with the City of Sacramento.

The purchase of the Ford Explorer Interceptor police vehicles aligns with Pillar 4, Operational Excellence, and Pillar 5, Investing in Staff, of the LAUSD strategic plan. The procurement of new police vehicles will provide School Police with the necessary tools and equipment needed to safeguard and protect students, faculty/staff members, as well as District assets.

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

**ADOPTED BOARD
REPORT**

Requester:

Aaron Pisarzewicz, Interim Chief of Police
 Los Angeles School Police Department (LASPD)

NOV 19 2021

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Equity is about having quality education in neighborhood schools that have historically been underserved. The LASPD contributes to a safe learning environment when adequate resources are available to respond to service calls to these neighborhood schools.
Resource Prioritization	3	Resources effectively prioritize student needs by ensuring a consistent and reliable response to safety emergencies involving students and staff. When a student, staff member, parent, or school employee needs public safety support to provide a safe learning environment for the school community, the LASPD Service Model directly prioritizes that person's need for service through a direct and prioritized response.
Results	3	Resources will lead to improved safety in and around schools and allowing students and staff to work in a safe and tranquil environment to improve the educational process and focus on closing achievement gaps. Safe passages to school are created and accomplished by LASPD personnel in visibly identified emergency vehicles. A safe passage to school results in increased student attendance and achievement.
TOTAL	9	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

E. APPROVAL OF AFTER THE FACT TRANSACTIONS (ATF)

APPROVED

The transactions below are unauthorized commitments initiated by the sponsoring school or division without a formal contract or duly issued purchase order in place. This action require the Board to approve or reject the transactions and delay issuance of payment to the vendor.

ADOPTED BOARD REPORT

NOV 19 2024

Item S

ATF REQUESTS RECEIVED JULY 2024 - SEPTEMBER 2024

\$3,253

<u>CONTRACT OR</u>	<u>DESCRIPTION OF SERVICES</u>	<u>SERVICE DATES</u>	<u>REQUESTING SCHOOL/OFFICE</u>	<u>AMOUNT</u>
<u>Dickinson Family Farms</u>	Fruit	02/29/24, 03/06/24, 06/03/24	Food Services Division	\$800
<u>Old Grove Orange</u>	Produce	05/08/24	Food Services Division	\$553
<u>RUSD Nutrition Services</u>	Produce	05/08/24	Food Services Division	\$290
<u>Fresno BIPOC</u>	Produce	05/08/24	Food Services Division	\$1,610